<div align="center">

Sunset Cove Homeowners Association
Board of Directors Meeting
January 26, 2021
Zoom meeting # 87969948345

Minutes

</div>

Attending: Dawn Bachmann, Annie Hayes, Doug Berard and Lori Campbell

Absent: Steve Krippner and Daniel Allawatt

1. Call to order:
The meeting was called to order by Dawn Bachmann at 7:10 pm

2. New Business:
The purpose of this meeting was to determine the officers and committee chairs for the 2021 Sunset Cove HOA. The following positions were decided upon:
President: Doug Berard
Vice-president: Daniel Allawatt
Secretary: Lori Campbell
Treasurer: Dawn Bachmann
Landscaping committee: Steve Krippner
Architectural committee: Annie Hayes

Jackie Etsell has volunteered to do the newsletter so Publicity will only involve party planning if the pandemic ends.

There was a discussion involving the emails received through the sunsetcove.org website. It was decided that the emails should be forwarded to the President, Secretary, and Treasurer for any necessary action.

Dawn Bachmann is hoping to simplify the banking by enrolling in on-line banking. In the next week we will transfer the bank account to the new officers. It was decided that we would have the Treasurer, President, and Secretary as authorized signers on the account.

Dawn and Lori will be responsible for the HOA Incorporation Annual Report.

Doug Berard had some questions about the position of president as he is in Arizona for 6 months of the year. It was decided that, as more of our business will be done remotely, it shouldn't be a problem. Dawn and Lori are available as local back up if necessary.

3.   Future meetings:
The next regular board meeting will be held on February 20, 2021 at 10:00 am by Zoom. Dawn will send the Zoom invitation and notice will be posted on the website. For now, all meetings will be held on the Zoom platform and will be posted well in advance on the website. Minutes will be posted after they are approved by the board.

The meeting was adjourned at 7:45 pm

Respectfully submitted,

Lori Campbell, Secretary