

Sunset Cove Homeowners Association
Monthly Board of Directors Meeting
September 22, 2015
Meeting Room of the Anacortes Library

MINUTES

Board attendees: Paul Allen, Vickie Cooley, Jackie Etsell, and Alan Hanson.

Board members absent: Tim Cornelius and Jean Warner.

Members present: Barbara Ballentine, Jeff Graf, Kim Graf, Cori Nelson, and Jim Nelson.

1. Call to Order and Welcome:

The meeting was called to order by Paul Allen at 7:00 p.m.

2. Meeting Minutes and Finance Report:

The minutes from the August meeting had been circulated electronically; approved as written. The beginning checking account balance for August 2015 was \$23,076.91. With expenses of \$745.64 and zero receivables the end of the month balance was \$22,331.27; monthly expenses appear to be tracking as expected. The savings account balance was \$5,704.50. The treasurer report was approved.

3. Committee Reports:

3a. ARC – Alan Hanson reported that the revised ARC review checklist for new construction is now posted on the website; fence plans were received from WPE Lots 23 and 7 in the past month and both were approved. [Please note: the landscape/fencing items for SCE Lot 12 were not mentioned.]

3b. Landscape – Paul Allen led a discussion in Tim Cornelius' absence about plants in the medians, both along the boulevard and at the end of the cul-de-sacs. Jackie Etsell pointed out that there has been nothing spent in the category of "new landscaping" so far this year; Paul remembers that new plants were installed at the entry median so she will double-check the files.

Vickie Cooley noted that the condo median is looking pretty sickly even with all the irrigation this summer; \$500.00 was approved for new plants and mulching. She will contact Tim to get this project confirmed and underway. Another \$800 was approved to refurbish the gravel on the trail and trim overhanging vegetation; Barbara Ballentine offered to be the contact for this project.

3c. Publicity – Vickie Cooley reported that about 30 people attended the picnic on September 13, and that it was fun for all! Thank you to Paul Allen and Ron Telles for doing the cooking! Jackie Etsell mentioned that it might be time for another newsletter since we got off schedule last spring; she and Vickie will coordinate details after the meeting.

4. Old Business:

4a. Guemes Channel Trail/Shannon Point Restoration Project – Nothing new to report.

4b. Tract B Encroachment Agreements – None have been returned as of this date; Alan Hanson will be meeting later this week with a set of homeowner's to answer their questions.

5. New Business:

5a. Paul Allen appointed Barbara Ballentine to research suitable dates for the annual membership meeting in January 2016, one which will avoid conflicting with football games.

5b. Barbara asked if the neighborhood was going to “sponsor” a joint irrigation system winterization program this year; yes, and Jackie noted that an email would be coming out very soon directing people to notify Tim Cornelius if they want to participate.

5c. On another Landscape-related note, Jim Nelson raised the issue of the maturity and over growth of many of the plants in the boulevard medians, and the perceived need for some severe trimming. After a brief discussion, it was decided that such a “major overhaul” could be a budget and action item for 2016.

6. The **next meeting** is scheduled for Tuesday, October 20, 2015, at 7:00 p.m. at the Anacortes Library. The closed November meeting date to discuss budget issues will be determined at that time.

7. The meeting was **adjourned** at 7:26 p.m.

Respectfully submitted,

Jackie Etsell
SCHOA Secretary/Treasurer