

Sunset Cove Homeowners' Association  
Monthly Board of Directors Meeting  
September 18, 2014  
Meeting Room of the Anacortes Library

**MINUTES**

Board attendees: Paul Allen, Barbara Ballentine, Vickie Cooley, and Jackie Etsell.

Board absent: Stan Singer.

Members present: Amy Schnabel and Carrie Worra.

Guests: Eric Johnson, Anacortes City Council member.

**1. Call to Order and Welcome:**

The meeting was called to order by Barbara Ballentine at 7:00 p.m.

**2. Resignation:**

Victor Brzeg has resigned his position on the Board effective immediately, and according to the By-Laws there are several options for re-filling the position or not. The subject was tabled for a future meeting.

**3. Meeting Minutes and Finance Report:**

The minutes from the August meeting had been circulated electronically and approved as sent.

The beginning balance for August 2014 was \$20,394.00. With expenses of \$3,853.03 and zero receivables the end of the month balance was \$16,540.97. The savings account balance was \$5,702.73. The treasurer report was approved by the Board.

**4. Committee Reports:**

4a. ARC – Vickie Cooley reported that activity at WPE Lot 11, including painting, landscaping, and the construction of a shed, has been approved. (These are new owners with the sale going through next year.) Meanwhile, the two other new homes have still not submitted their formal variance requests; Vickie will be following up with them. Also, she proposed writing an update of the SCHOA Building Permit Checklist to include a section for requested variances.

4b. Landscape – Paul Allen noted that he has been researching cost proposals for mulching and new plants at the entry to include in the budgeting process for 2015. He is also looking at options to “fill in” the cedar stumps in the medians.

4c. Publicity – Barbara Ballentine reported that the 11th Annual Community Picnic on Saturday, September 6, was fantastic, with about 40 to 45 people attending. Many thanks to Victor Brzeg for spearheading. It was a gorgeous day with great eats!

**5. Old Business:**

Barbara Ballentine reported that the Board is still looking at the traffic and safety issues discussed at the August meeting, and considering options. She suggested that a “solution” for one of the problems (i.e. the lack of stopping at the stop signs at Observation Way) might be to add a sign that says

“three-way stop” underneath the stop sign itself, so perhaps drivers would be more aware that *all* the directions have to stop. A brief discussion ensued. Eric Johnson reiterated the City’s Traffic Safety Committee meeting on November 18, 2014, where issues such as these are heard and approved.

**6. New Business:**

There was no new business.

**7.** The **next meeting** is scheduled for Thursday, October 23, 2014, at 7:00 p.m. at the Anacortes Library. The November meeting will be a board-only meeting to discuss the 2015 budget.

**8.** The meeting was **adjourned** at 7:18 p.m.

Respectfully submitted,

Jackie Etsell  
SCHOA Secretary/Treasurer