

Sunset Cove Homeowners' Association
Monthly Board of Directors Meeting
September 15, 2011
Meeting Room of the Anacortes Library

MINUTES – Corrected

Board attendees: Paul Allen, Barbara Ballentine, Jackie Etsell, and Ted Filler.

Board absent: Don Berg and Jim Nelson.

Members present: Bill Ballentine, Roy Christiansen, Elly Nielson, Stan Singer, Susan Singer, and Bill Whittemore.

Guest: Eric Johnson.

1. Call to Order and Welcome:

The meeting was called to order by Paul Allen at 7:00 p.m.

2. Meeting Minutes:

The minutes from the August meeting were read and approved by the Board as read.

3. Finances:

The beginning balance for August 2011 was \$12,589.76. With expenses of \$1,164.21 and no credits or deposits, the end of the month balance was \$11,425.55. The 2011 budget tracking report for the year so far was also submitted; both treasurer reports were approved by the Board. Jackie noted that due to the newly installed irrigation the utilities component is already over-budget for the year.

4. Committee Reports:

4a. ARC – Paul Allen reported in Don Berg's absence that the approved fence on WPE Lot 11 is going up, and that the attorney for SCE Lot 12 noted that they were unable to meet the September 1 deadline for a landscape plan as they are waiting for a decision on the easement. A reply from the Board will be drafted and sent regarding the landscaping efforts that need to be made on the street side of the property.

4b. Landscape – Barbara Ballentine reported that in the buffer zone behind SCE Lots 7, 8, and 9 several trees have been approved for removal. The Warras' (SCE Lot 8) have been working with the City.

Some burned out light bulbs in the median have been replaced by Bill Ballentine (thank you, Bill!), and more bulbs need to be purchased. Barbara noted that there is money in the budget for additional lights; neighbors are encouraged to suggest locations for additional lights. A notice will be posted on the website.

The City still needs to pick up more of the trimmings from the recent work party efforts in the buffer zone next to the Woods at Sunset Cove.

4c. Publicity – Paul Allen thanked everyone for the picnic last weekend – the attendees, the eaters, and the cooks! Thanks especially to Jim and Cori Nelson for organizing everything, and to the stellar grillers, Paul Allen and Ron Telles, for making sure no one went hungry! An estimated 50 to 60 people attended at some point during the afternoon.

5. Old Business:

There was no old business to discuss.

6. New Business:

6a. Vegetation: A question was raised by Roy Christiansen about construction requirements in the CC&R's for SCE Lots 1-4, and whether height restrictions might also apply to vegetation. There seem to be some trees planted – Douglas Firs, for example – that while they are of “low” heights right now, may have a propensity to be quite tall. Is this something that should have additional review?

6b. It is that time of year for the Nominating Committee to kick into gear: if anyone is interested in serving on the Board of Directors, please let Paul Allen (or another current Board member) know.

6c. Audit Committee: Paul Allen reported that it is also time for an audit of the financial books. As chair of the committee, Ted Filler asked if anyone else might be interested in helping, and Elly Nielsen volunteered. They will discuss the timing.

6d. The Board received an email from Sharron Baggs asking whether the Association would like to decorate one of the campsites at Washington Park for the “Winter Walk at Washington Park” scheduled on December 9 and 10. Barbara Ballentine will talk to Sharron and get more details.

6e. Eric Johnson mentioned that Sebo's has good prices on CFL light bulbs that may work in our median. Barbara will follow up.

6f. The next meetings are Thursday, October 20, 2011 and Thursday November 17, 2011 at 7:00 p.m. at the Anacortes Library.

6g. The meeting was **adjourned** at 7:25 p.m.

Respectfully submitted,

Jackie Etsell
SCHOA Secretary/Treasurer