

Sunset Cove Homeowners' Association  
Monthly Board of Directors Meeting  
October 21, 2014  
Meeting Room of the Anacortes Library

**MINUTES**

Board attendees: Paul Allen, Barbara Ballentine, Jackie Etsell, and Stan Singer.

Board absent: Vickie Cooley.

Members present: None.

**1. Call to Order and Welcome:**

The meeting was called to order by Barbara Ballentine at 7:00 p.m.

**2. Meeting Minutes and Financials:**

The minutes from the September meeting had been circulated electronically and approved as sent.

The beginning balance for September 2014 was \$16,542.97. With expenses of \$985.80 and zero receivables the end of the month balance was \$15,555.17. The savings account balance was \$5,702.93. The treasurer report was approved by the Board.

**3. Committee Reports:**

3a. ARC – In Vickie Cooley's absence, Barbara reported that there has been a lot of activity at WPE Lot 11, including extensive landscaping.

3b. Landscape – Paul Allen noted that because of so many homeowners participating in the irrigation winterization program, everyone was able to benefit with the good pricing. The medians were recently "cleared out" of underbrush. In addition to re-mulching and new plants at the entrance, the 2015 budget should probably include cleaning the gazebo. Meanwhile, it would be a good idea to double-check the water bills for off-season leaking/usage.

3c. Publicity – It was suggested that a timely item for the next newsletter might be "why one shouldn't feed the deer," as written by an animal control officer in a recent community publication.

3d. Nominating – The board positions up for election this year were discussed, and Barbara offered to check with a few people regarding their potential interest. A final decision about the total number of directors will be made in November.

3e. Audit – Jackie Etsell noted that it has been quite a while since an audit has been conducted (May 2013 for 2012's activity). As Vice-President and chair of the Audit Committee, Stan Singer will contact other members of the committee to meet the week of November 3, before the budget meeting. Activity in both 2013 and year-to-date 2014 will be reviewed.

**4. Old Business:**

There was no (additional) old business; all items were discussed above.

**5. New Business:**

Jackie Etsell noted that there will be a free legal seminar on Homeowner's Associations and CC&Rs, presented by The Souders Law Group, on Wednesday October 22, 2014 from 5:30 to 6:30 pm. She is planning on attending, and recruited Barbara to attend as well.

**6.** The date for the **November** Board-only budget **meeting** is Monday, November 10th, at Jackie Etsell's home. Expected expenses to be included in the budget should be sent to her before November 9.

**7.** The meeting was **adjourned** at 7:35 p.m.

Respectfully submitted,

Jackie Etsell  
SCHOA Secretary/Treasurer