

Sunset Cove Homeowners' Association

Monthly Board of Directors Meeting

October 17, 2013

Meeting Room of the Anacortes Library

MINUTES

Board attendees: Paul Allen, Barbara Ballentine, Victor Brzeg, Vickie Cooley, and Jackie Etsell.

Board Absent: Jim Gray.

Members present: Mike Brent, Tony Maggio, Cori Nelson, Jim Nelson, Stan Singer, and Susan Singer.

Guest present: Eric Johnson, Anacortes City Council member.

1. Call to Order and Welcome:

The meeting was called to order by Paul Allen at 7:00 p.m.

2. Meeting Minutes:

The minutes from the September meeting had been circulated electronically; a minor correction was made; and approved as corrected.

3. Finances:

The beginning balance for September 2013 was \$23,218.87. With expenses of \$1,444.74 and \$150.50 in receivables, the end of the month balance was \$21,924.63. The savings account balance was \$3,300.74. Overall expenses are still tracking relatively smoothly, year-to-date, according to the budget. The treasurer reports were approved by the Board.

4. Committee Reports:

4a. ARC – Vickie Cooley reported that construction is underway on all three recent projects.

4b. Landscape – Barbara Ballentine reported:

- The Association was reimbursed by SCE Lot 17 for the expense for mowing their lot.
- Choice Landscaping has offered excellent rates to conduct the irrigation winterization work, as well as the backflow double-checking. Barbara will be emailing affected homeowners with directions for them to contact Choice Landscaping directly.
- Barbara also presented the bid from Choice Landscaping for assorted gravel and other landscaping work. After discussion, a motion was made to proceed in 2013 to do two major projects: 1) plant 50 one-gallon shrubs in the common area around the condos (salal, lavender, rosemary, heather, and sword ferns); and, 2) subject to SCE Lot 12 approval, cut in new gravel path 177' long and 3' wide, removing the sod and hauling away for new path area, and installing a new French drain 107' in length using 8 yards of drain rock; for a total of \$3,255.00 plus tax. Seconded and approved. Two other projects that would cost a total of \$2,555.00 plus tax – spread 25 yards of cobble rock over thin spots in island beds and freshen existing gravel path with 12 yards of gravel – will be delayed until 2014.

4c. Publicity – Victor Brzeg noted that he will reserve the Washington Park picnic shelter after the first of next year. He will also put together a holiday light proposal for the next meeting. Jackie Etsell noted that items for the next newsletter should be sent to her by November 15.

5. Old Business:

The winterization of irrigation systems will occur October 21.

6. New Business:

6a. The date for the November Board-only budget meeting is Wednesday, November 20th, at Jackie Etsell's home. Expected expenses to be included in the budget should be sent to her before November 15.

6b. Eric Johnson reported that the Skyline HOA and the City recently had an issue arise from their CC&R's, and wondered whether the City officially had a copy of our CC&R's? Brief discussion followed as to the worthiness of ensuring the City knows about our CC&R's.

6c. Paul Allen asked Mr. Johnson about all the deer in the neighborhood, and whether or not there was anything that could be done to control the stock. After a brief discussion, no solution was offered.

7. The meeting was **adjourned** at 7:33 p.m.

Respectfully submitted,

Jackie Etsell
SCHOA Secretary/Treasurer