

Sunset Cove Homeowner's Association  
Zoom Board Budget Review Meeting  
November 19, 2022

**MINUTES**

Board Members Present: Doug Berard - President, Dan Allawatt - Vice President, Jean Warner - Secretary, Dawn Bachmann - Treasurer, Steve Krippner - Landscape Chair, Annie Hayes - Architectural Review Committee Chair

**1. Call to order:**

The meeting was called to order by Doug Berard at 9:03 a.m. PST via Zoom

Motion to approve the previous meeting's minutes was made by Doug Berard and seconded by Dawn Bachmann.

**2. Financial Report: Dawn Bachmann**

\* Dawn reported things are going well and October month-end financial reports have been sent to all board members. The budget is still on track. There are some extra expenses from the end-of-year mailing such as postage, envelopes, and paper.

\* Projected expenses were reviewed for the coming year. She also reports revenue is sufficient to cover anticipated expenses for 2023. Steve will contact the tree service to deal with trimming and/or removal of 3 compromised trees behind Building "B" of "The Gardens". He also mentioned a tree behind the Bachmann's that is severely leaning. Payment for said services

can be made in 2023. Steve also thinks ProScapes may increase monthly services by at least 4-7%.

- \* Doug mentioned he thought it would be beneficial for he and Dawn to discuss the repository with Rick Etsell.

- \* The 2023 Budget was approved by the Board

**3. Audit Report: Dan Allawatt** - Financial records were found to be in order.

**4. Upcoming Board Meeting:**

01/24/23 7:00 p.m. PST Annual Meeting

**Motion to adjourn:** Moved by Doug Berard and seconded by Daniel Allawatt

Respectfully submitted,

Jean Warner  
Secretary