

Sunset Cove Homeowners Association
Monthly Board of Directors Meeting
November 18, 2020
Zoom Meeting #654 319 8637
Minutes

Attending: Gabrielle Thurman, Dawn Bachmann, Jackie Etsell, Steve Krippner, and Lori Campbell.

Absent: Ken Goodwin

Members present: Doug Berard (The Garden Townhomes), Dan Allawatt (The Crest Condos), and Annie Hayes (Washington Park)

1. Call to order:

The meeting was called to order by Gabrielle Thurman at 7:00 p.m.
The members present were introduced as potential new board members.

2. Meeting Minutes:

The September 3, 2020 meeting minutes had been circulated electronically and were approved as written.

3. Finance Report:

Jackie Etsell reported that she completed the audit with the assistance of Gabrielle and Dawn. They randomly looked at 15 checks and everything looked good.

Jackie presented the proposed budget for 2021. As the projected expenses for 2020 are below the total income, she is planning to move \$4,000 into the reserve savings account. Changes to the budget for 2021 include additional costs for a Zoom subscription and increased spraying and trimming of trees. The budget was approved as proposed.

4. Committee Reports

4a. Architectural Review Committee:

Ken Goodwin reported that the Pollards (SCE 6) have submitted plans for review. The committee members are currently reviewing them. The construction of the Colson's home (WPE 17) is progressing. The wait for sub-contractors is still slowing the process.

4b. Landscape Committee:

Steve Krippner presented the report.

The contact person for Simply Yards has changed and there have been some issues with billing for the Washington Blvd. median. Steve will follow up with Riley. The Boulevard Median Project has not been completed yet and many of the plants that were planted

have died or been eaten by deer. Steve would like to get a list of the new plants and compare in the spring to see what has survived. Simply Yards' estimates for the Sundown Court enhancement and the removal of the trees along Washington Blvd. are quite high. It was suggested that we may want to get other estimates to compare. Javier of "From Dust to Beauty" was mentioned as a possible more reasonable option. Doug Berard has offered to help with the selection and sourcing of additional plants.

Steve had an inspection done on the tree by the Goodwin's home that was pruned rather severely. It was determined that it is not going to fall in a storm and should survive, but it appears to be split at the top and may need to be pruned to a single stem. He has not, however, received a written report yet.

Steve would like to have the board work on a long-term plan for the various landscaping projects that remain.

4c. Publicity Committee:

Dawn Bachmann has been working on getting the Zoom platform up and running for board meetings as well as the annual meeting. She has prepared instructions that will be sent to all members via email prior to the annual meeting.

5. Old Business:

Nothing to report.

6. New Business:

The annual meeting of the Sunset Cove Homeowners Association will be held on the Zoom platform this year. It will begin at 1:00 p.m. on January 23, 2021. Login to Zoom will begin at 12:45. Several options were discussed regarding member participation. Rick Etsell will check on how members might submit questions in advance by email and determine who might respond. At the meeting there will need to be a process for members to make comments and ask questions. Dawn and Gabrielle are continuing to research that aspect.

The packet concerning the annual meeting will be sent to all members next week. In light of the changes caused by COVID-19 Jackie proposed that we send a stamped envelope in the packet. The board approved the proposal.

7. Upcoming Meetings:

The annual meeting will be held on Zoom on January 23, 2021 at 1:00 p.m. As soon as dates for the 2021 board meetings have been determined, that information will be posted on the website.

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,
Lori Campbell, Secretary