

Sunset Cove Homeowners Association
Monthly Board of Directors Meeting
May 19, 2016
Meeting Room of the Anacortes Library

MINUTES

Board attendees: Vickie Cooley, Jackie Etsell, Alan Hanson, Tisa Kniskern, and Amy Schnabel.

Board members absent: Jean Warner (and Paul Allen).

Members present: Bonnie Hanson, Cori Nelson, and Jim Nelson.

1. Call to Order and Welcome:

The meeting was called to order by Jackie Etsell at 7:00 p.m.

2. Meeting Minutes and Finance Report:

The minutes from the April meeting had been circulated electronically; approved as sent. The beginning checking account balance for April 2016 was \$27,438.09. With expenses of \$1,449.02 and receivables (assessments) of \$0.00, the end of the month balance was \$25,989.07. The savings account balance was \$5,705.65. The treasurer report was approved by the Board.

3. Committee Reports:

3a. ARC – Alan Hanson reported that Kim and Jeff Graf's home (SCE Lot 13, 2406 Washington Court) is under construction. Jordan and Erica Carr (WPE Lot 28) hope to submit preliminary plans to the ARC soon.

3b. Publicity – Vickie Cooley announced that the May 1, 2016 SCHOA neighborhood social was successful. It's estimated that 40-50 people attended this casual gathering and positive feedback was received. Vickie suggested we organize another social function. A date and location will be announced in the future. Our annual SCHOA picnic is scheduled for Sunday, August 28, 2016.

4. Old Business:

4a. Guemes Channel Trail/Revetment Project – no new information was reported regarding the Guemes Channel Trail/Revetment Project.

4b. Garden Village Townhomes – Vickie Cooley reported that she spoke to Ted Filler on May 19, 2016. Ted stated that he had a meeting with the City on May 18, 2016. He also told Vickie that he had completed everything necessary to acquire a permit from the city. However, he left the meeting with additional items to complete. It is still unclear if there will be 10 homes as planned or 9.

5. New Business:

5a. Landscape – Jackie Etsell reported for Jean Warner and Paul Allen. (Jean will be gone for the next several months; Paul will serve in her absence.) Jackie updated the attendees on several different landscape concerns:

* Vacant lot owners have until May 20, 2016 (per letters mailed) to mow their property. Jackie suggested we give owners until May 31, 2016. Paul will follow up with phone calls if lots are not tended to by the end of the month.

* Jean emailed the City regarding maintenance on the Observation Blvd fire lane. Shelly Jensen (City employee, Operations Department) stated that they've experienced some equipment failure, but will perform regular mowing of the fire lane when equipment is usable again.

* Jean contacted ProScapes regarding the quality of their weeding work. Jackie would like to give ProScapes a chance saying they can't do it all at once and have to cycle through the areas. Jean also received a bid from Choice Landscapes for SCHOA maintenance that was too expensive.

* Jean mailed a letter to Mr. Ho and Ms. Kim (WPE Lot 16, 6019 Observation Road) reminding them to mow and weed in a consistent manner.

* Jean mailed a letter to Christine Bensen (WPE Lot 1, 2819 Washington Blvd) stating that the area along the sidewalk, south side of property that is parallel to Sunset Avenue, is her responsibility to maintain.

* Alan Hanson expressed concern regarding an overgrown tree on the southwest corner of Washington Blvd and Sunset Avenue. The limbs block drivers' views and could potentially be a hazard.

* Jim Nelson stated that the tree limbs on the gravel path are overgrown. Alan Hanson volunteered to trim limbs when needed. Concern was also expressed regarding the gravel becoming too thin in some walking areas.

* Jackie Etsell is asking the Landscape Committee to meet regarding new plantings and report their ideas to the SCHOA Board for approval.

5b. Coyote Concerns – Vickie Cooley commented that she has seen coyotes in our neighborhood while walking her dog at sunset. Alan Hanson suggested that we mention this in the SCHOA July Newsletter to create awareness for property owners.

6. The next meetings are scheduled for Thursdays, June 23, July 21, and August 18, 2016 at 7:00 p.m. at the Anacortes Library.

7. The meeting was adjourned at 7:34 p.m.

Respectfully submitted,

Amy Schnabel
SCHOA Secretary