

**Sunset Cove Homeowners Association
Monthly Board of Directors Meeting
March 16, 2017**

Minutes

Attending: Ken Goodwin, Alan Hanson, Tisa Kniskern, Amy Schnabel, and Jean Warner.
Members Present: Paul Allen, Jackie Etsell, Jeff Graf, Trinkia Mount, Cori Nelson, and Jim Nelson.

1. Call to Order:

The meeting was called to order by Alan Hanson at 7:00 p.m.

2. Meeting Minutes and Finance Report:

The minutes from the February meeting had been circulated electronically; approved as written. The beginning checking account balance for February 2017 was \$24,951.68. With expenses of \$755.52 and receivables (assessments) of \$800.00 the end of the month balance was \$24,996.16.

3. Committee Reports

3a. Architecture Review Committee – Ken Goodwin reported that Dan and Carrie Worra submitted plans to the ARC for their backyard fence approval. It is currently being installed.

3b. Landscape Committee – Jean Warner emailed letters to property owners regarding Spring backflow testing. Eighteen owners will participate. She also contacted the lead gardener from Western Washington to look at the condition of trees that are between The Gardens and Western Washington's property.

3c. Publicity – Gabrielle Thurman expressed interest in serving on this committee at the January 2017 meeting. Amy Schnabel will contact her to see if she is willing to serve.

4. Old Business

4a. Guemes Channel Trail/ Revetment Project – Nothing new to report.

4b. Tract B/Dog-leg Landscape – Jean Warner and Paul Allen met with Ryan from Choice Landscape on Tract B and the dog-leg areas. SCHOA received a bid from Ryan outlining the work that needs to be done. This bid also includes the 14 steps to be installed on Tract B that was approved last summer. Description of work: install 14 steps on Tract B, install french drain along community pathways, install wall filling in the gap between Strandberg's wall, re-gravel lower pathway, and place bark on open ground. Members in attendance agreed that this work needs to be done in a timely manner to prevent more erosion and water issues in the area. The bid's total job cost is \$7,142.69 plus tax. The SCHOA Board voted and the bid was unanimously approved.

4c. Overnight Parking Signs – New overnight parking signs have been installed. Total for the signs was \$57.80.

4d. Reduction of Monthly HOA Meetings – SCHOA Board considered some meetings may not be necessary and reducing number of meetings. It was decided to cancel May 23, 2017's meeting.

5. New Business

5a. Annual Picnic vs Happy Hour Gathering – We will decide upon a date at April's meeting.

6. The next meeting is scheduled for Thursday, April 27, 2017 at 7:00 p.m. at the Anacortes library.

The meeting was adjourned at 7:26 p.m.

Respectfully submitted,

Amy Schnabel
Secretary