

Sunset Cove Homeowners Association
Monthly Board of Directors Meeting
June 21, 2018
Meeting Room of the Anacortes Library

MINUTES

Attending: Lavon Fisher, Mike Freeman, Kim Graf, Alan Hanson, and Tisa Kniskern.

Absent: Ken Goodwin.

Members Present: Paul Allen, Ryan(?) Benson, Diane Berg, Ken Bishop, Jackie Etsell, Leon Fisher, Leslie Freeman, Jeff Graf, Annie Hayes, Scott Hayes, Allison Hill, Sheila Kaufman, Jim Kniskern, Debbie Maggio, Tony Maggio, Cori Nelson, Jim Nelson, Connie Russell, Mike Russell, Ron Telles, and Carrie Worra.

1. Call to Order:

The meeting was called to order by Alan Hanson at 7:00 p.m. Jackie Etsell was appointed interim recording secretary as Lavon Fisher would not be able to stay for the entire meeting.

2. Washington Boulevard Median Project Presentation:

Kim Graf introduced the Simply Yards representative, Mark Lawrence, to present the overall plan for the Washington Boulevard Median Project.

Basically, the Boulevard Project includes an extensive re-freshening of the medians, including trimming or removing some trees and planting drought-resistant and deer-resistant plants. The specific plants will be decided later this summer or early fall, as nurseries should be better stocked with plants by then (many do not have good supplies at this time). Lighting will not specifically be included at this time, but they will check out what is already there for future lighting additions/replacements. While the plan does not include an irrigation system, the project budget allows for some kind of solution to be determined later. Mark stressed that sight lines/distances and other safety issues are primary concerns.

The time frame: Mark anticipates our project to begin in mid-late October and will take approximately two weeks to complete, depending on the weather.

Discussion and questions from the floor included:

- Concerns were raised that the plan appeared to remove all the trees currently in the medians; this is not the case, as some will be trimmed/skirted and some will be removed and maybe replaced. Mark, Kim, and Paul intend to walk the medians again to point out specific problem areas.
- Kim reviewed the initial proposal originally made in January and noted the major differences with the current proposal.
- Water is still an issue, even with "drought-resistant" plantings. Will "water bags" hanging from tree limbs be enough? Should pvc pipes be inserted next to new plants? Should we hire water trucks to come in? Should neighbors be recruited to water different sections regularly? Solution(s) to be discussed at a later date.
- Meanwhile, the front entrance is looking pretty sad; could it be updated/refreshed before the main project is undertaken in the fall?

Ballots were then collected, and counted by Kim and Paul. The Proposal passed, with 43 voting “for” and 21 “against.” Notices/invoices will be sent out around July 1 to all owners, and payments will be due by August 31, 2018. .

3. Meeting Minutes:

The minutes from the April (May) meeting had been circulated electronically; approved as written.

4. Finance/Budget Report:

Tisa Kniskern reported that the March end-of-the-month balance was \$28,580.91. With expenses of \$983.56 in April and \$940.24 in May, total expenses were \$1,923.80. Receivables were zero, bringing the May month-end total balance to \$26,657.11. The savings account balance as of May 31 was \$5,709.20 and the certificate of deposit was \$4,142.21. The finance report was approved by the Board.

5. Committee Reports:

5a. Architectural Review Committee: Alan reported in Ken Goodwin’s absence that there is nothing to report.

5b. Landscape Committee: Kim Graf reported on the other landscape projects:

- The Washington Court and Sundown Court circles will be having additional river rocks installed or replaced, and mulching will be up-dated in the next couple of weeks. Simply Yards will be doing the work, for \$4,200.00 and \$1,895.00, respectively, from the 2018 budget.
- Repair and maintenance of the gazebo, to include cleaning and staining/oiling the roof will be done soon.
- She will be following up soon with a couple of lot owners who still need to mow their lots – or do it again, as many cases seem to be.
- Updates to the Observation Avenue Trail and Dog-Leg will be postponed to 2019; currently, there are some grassy areas along the trail which need cleaning up.

5c. Publicity Committee: Jackie Etsell reported that the newsletter was sent out in early May; hard copies are available tonight. Also, the Neighborhood Happy Hour was very successful, even with a little rain! About 35 people attended. Thank you to Mike and Leslie Freeman for opening the model unit at Doe Run for us to gather!

6. Old Business:

6a. Guemes Channel Trail: Nothing specifically happening right now, to our knowledge.

7. New Business:

Nothing was reported.

8. The **next meeting** is scheduled for Thursday, August 16, 2018 at 7:00 at the library.

The meeting was **adjourned** at 8:05 p.m.

Respectfully submitted,
Jackie Etsell,
Acting Secretary