

Sunset Cove Homeowners' Association
Monthly Board of Directors Meeting
July 16, 2013
Meeting Room of the Anacortes Library

MINUTES

Board attendees: Paul Allen, Barbara Ballentine, Victor Brzeg, Vickie Cooley, Jackie Etsell, and Jim Gray.

Members present: Bill Ballentine, Mike Brent, Stan Singer, Susan Singer, Linda Telles, and Ron Telles.

1. Call to Order and Welcome:

The meeting was called to order by Paul Allen at 7:00 p.m.

2. Meeting Minutes:

The minutes from the June meeting had been circulated electronically and approved as sent.

3. Finances:

The beginning balance for June 2013 was \$25,798.57. With expenses of \$559.77 and zero receivables the end of the month balance was \$25,238.80. The savings account balance was \$3,300.49. Expenses are tracking smoothly, year-to-date, according to the budget. The treasurer reports were approved by the Board.

4. Committee Reports:

4a. ARC – Vickie Cooley reported:

- SCE Lot 2 has begun construction.
- SCE Lot 10 has submitted plans, and the Committee is still going back and forth about a couple of details.
- SCE Lot 12 presented a landscape plan, but there are still a few questions regarding some of the plants chosen.
- Construction will begin soon for SCE Lot 18; a change was made in the roofing material.

4b. Landscape – Barbara Ballentine thanked Victor Brzeg for taking down the holiday lights in the median. She then reported:

- According to several tree experts, many of the curbside trees along Washington Boulevard have shown an infestation of Pacific Coast Pear Rust. While the trees are owned by individual homeowners and thus their upkeep is each homeowners' responsibility, if the disease affects one tree then all trees are endangered. Barbara had also spoken with potential vendors to do the spraying, with the estimated cost for each tree around \$15 to \$20. Spraying will need to be done twice within a ten-day period to be most effective.

After much discussion, a motion was made that: All of the trees along Washington Boulevard will be sprayed for treatment, the Homeowners' Association will pay the bill for doing so, and each homeowner will be assessed the cost according to the number of trees in their front strip and reimburse the Association. Seconded and approved.

Barbara will handle the arrangements; Jackie will take care of the billing.

- There are still a couple of lots that have not been mowed; a “drop-dead” letter to either mow it themselves or pay to have it mowed will be sent in the next day or two.
- Strandberg Construction will be sent a letter regarding the buffer zone to the immediate east, which is extremely overgrown with weeds and grasses.

4c. Publicity – Victor Brzeg reported that the Sunset Cove Community Garage Sale last month went very well; that four neighbors participated. He also confirmed with the City the reservation for the picnic on Saturday, September 7, 2013, at one of the Washington Park shelters, so there will hopefully be no double-booking errors this year. Jackie Etsell reported that the newsletter will be sent out electronically next weekend, and in the US mail probably next Monday.

5. Old Business:

Nothing reported or updated.

6. New Business:

6a. The Washington Boulevard tree disease issue was discussed above as part of the Landscape Committee report.

6b. The next meetings are scheduled for Thursday August 15, 2013, Tuesday September 17, 2013, and Thursday October 17, 2013 at 7:00 p.m. at the Anacortes Library.

7. The meeting was **adjourned** at 7:45 p.m.

Respectfully submitted,

Jackie Etsell
SCHOA Secretary/Treasurer