

Sunset Cove Homeowners Association
Monthly Board of Directors Meeting
February 18, 2020
Meeting Room of the Anacortes Library

Minutes

Attending: Gabrielle Thurman, Dawn Bachmann, Jackie Etsell, and Lori Campbell.

Absent: Ken Goodwin and Steve Krippner.

Members Present: Tisa Kniskern.

1. Call to order:

The meeting was called to order by Gabrielle Thurman at 7:00 p.m.

The Board officer positions and committee chairs for 2020 were announced as follows:

President: Gabrielle Thurman

Secretary: Lori Campbell

Treasurer: Jackie Etsell

Architectural Committee: Ken Goodwin

Landscape Committee: Steve Krippner

Publicity: Dawn Bachmann

2. Meeting Minutes:

The January annual meeting minutes had been circulated electronically and were approved as written.

3. Finance Report:

Jackie Etsell presented the finance report. As of January 1, 2020, the balance for the checking account was \$34,193.93 with \$15,384.10 earmarked for the Washington Boulevard Median Project. Expenses for the month totaled \$7,865.28 which included \$2,853.38 spent on the Median Project. Credits received (dues payments) were \$20,700.00, leaving a month end balance of \$47,028.65. The savings account balance as of January 31, 2020 was \$5,712.08 and the certificate of deposit balance as of February 1, 2020 was \$4,161.00. The finance report was approved by the board.

Jackie also reported that, for the first time, she has received property tax statements with a Skagit County Conservation District assessment of \$5.00 for each of the parcels the HOA owns (Common Areas). So far seven statements have been received with the possibility of one more to be delivered. The board approved the total of \$35-\$40 to be paid from the Tax/Recording Fees/Misc. expenses.

4. Committee Reports

4a. Architectural Review Committee:

Jackie Etsell reported that the Colsons (WPE 17) have begun digging. The Pollards (SCE 6) are working with their architect. The Yelles (WPE 9&10) are starting to plan and talking to the City.

4b. Landscape Committee:

Jackie Etsell reported that the trees along Washington Boulevard. and the Crest have been trimmed, and sprayed for Pear Rust Disease. The HOA will be responsible for trimming the lilac trees at the Crest but those don't need spraying. Jackie will remind Steve Krippner about the sign-up for irrigation start up and backflow testing.

4c. Publicity Committee:

Dawn Bachmann is planning on at least one community event this year and is open to suggestions. There will be two newsletters with the first one in March or April.

5. Old Business:

5a. Guemes Channel Trail: There was nothing to report.

6. New Business:

Tisa Kniskern received a phone call from the Anacortes Library advising us that we would no longer be able to hold our board meetings in their meeting room. Apparently, they have several HOAs requesting the room and they cannot accommodate them all. It was decided that, for now, we would plan to meet in board members' homes. Dawn Bachmann volunteered hers for the April meeting.

7. Upcoming Meetings:

The next meeting is scheduled for April 21, 2020 at 7:00 pm at the home of Dawn Bachmann, 2411 Sundown Court.

The meeting was adjourned at 7:18 p.m.

Respectfully submitted,

Lori Campbell, Secretary