

Sunset Cove Homeowners' Association
Monthly Board of Directors Meeting
February 24, 2015
Meeting Room of the Anacortes Library

MINUTES

Board attendees: Paul Allen, Vickie Cooley, Jackie Etsell, Alan Hanson, and Stan Singer.

Board absent: Jean Warner.

Members present: Barbara Ballentine, Bill Ballentine, Susan Singer, and Carrie Worra.

1. Call to Order and Welcome:

The meeting was called to order by Stan Singer at 7:00 p.m.

2. Board Appointments:

The Board officer positions and committee chairs for 2015 were announced as follows:

President:	Stan Singer
Vice President:	Jean Warner
Secretary/Treasurer	Jackie Etsell
Arch. Review Com.:	Alan Hanson
Audit Com.:	(tbd)
Landscape Com.:	Paul Allen
Publicity Com.:	Vickie Cooley

3. Meeting Minutes and Finance Report:

The minutes from the Annual Meeting, held January 25, had been circulated electronically; approved as sent. The beginning checking account balance for January 2015 was \$13,177.14. With expenses of \$2,320.61 and receivables (assessments) of \$13,200.00 the end of the month balance was \$24,056.53. The savings account balance was \$5,703.52. The treasurer report was approved by the Board. Please note: all of the homeowners had paid their dues for the year by the first week of February.

4. Committee Reports:

4a. ARC – Vickie Cooley and Alan Hanson met to review the Committee's files, and Alan noted the standing membership of the committee. Vickie presented a draft of a "Variance Request Form" for homeowners to use after their initial plans have been approved, and changes are requested.

Although a couple of new homes still need their landscaping plans approved, everything else is quiet. Alan also wondered how long must all the plans and paperwork be kept, and no one had the definitive answer.

4b. Landscape – Paul Allen reported that he received a quote from LawnBoy to once again spray the Washington Boulevard trees against the "rust"/disease, for around \$515.00. For an estimated additional \$200.00 he will also spray for tent caterpillars, which have been sighted on a few trees in the medians. After a brief discussion – including adding in the email to homeowners that they may be able to contract with LawnBoy directly for him to also spray their trees, at their own expense – a motion was made, seconded, and approved to have the Association cover this cost of the dual-spraying. Meanwhile, Jackie Etsell reported for Rick Etsell that all the lightbulbs in the median are now working, having replaced most of them. Paul will continue to research whether we should switch to LED lighting, and he will remind the Green Street workers to be more careful about not burying the fixtures with mulch or rocks.

4c. Publicity – Vickie Cooley reported that she still needs to meet with Jackie Etsell regarding files for the newsletter, but is excited to gather ideas to gain more social media exposure to the neighborhood. It is also time to reserve the Washington Park barbecue area for the annual picnic.

5. Old Business:

5a. Guemes Channel Trail – Barbara Ballentine had drafted a letter (to go to the City Council, Mayor, Trail Commission, and Park Department) regarding the Association's position concerning the option for the trail's apparent route through the northern-most SCHOA buffer. Discussion focused on whether the letter should be "from" the attorney or the Board; and/or, we go to the attorney first and find out what we can or should do in order to be in the best position vis a vis the City. Paul Allen and Alan Hanson offered to go along to the attorney, and that we find out what the best option for our Association would be.

5b. Other – none.

6. New Business:

No word has been received on the progress of the Garden Village Townhomes project.

7. The **next meetings** are scheduled for Thursdays, March 19, April 16, and May 21, 2014, at 7:00 p.m. at the Anacortes Library.

8 The meeting was **adjourned** at 7:45 p.m.

Respectfully submitted,

Jackie Etsell
SCHOA Secretary/Treasurer