

Sunset Cove Homeowners' Association
Monthly Board of Directors Meeting
February 28, 2012
Meeting Room of the Anacortes Library

MINUTES

Board attendees: Paul Allen, Barbara Ballentine, Don Berg, Victor Brzeg, Jackie Etsell, and Jim Gray.

Members present: Bill Ballentine, Diane Berg, Elly Nielsen, Roy Raphael, Stan Singer, Susan Singer, and Bill Whittemore.

1. Call to Order and Welcome:

The meeting was called to order by Paul Allen at 7:00 p.m.

2. Board Appointments:

The Board officer positions and committee chairs for 2012 were announced as follows:

President:	Paul Allen
Vice President:	Jim Gray
Secretary/Treasurer	Jackie Etsell
Arch. Rev. Com.:	Don Berg
Audit Com.:	(vacant)
Landscape Com.:	Barbara Ballentine
Newsletter:	Jackie Etsell
Publicity Com.:	Victor Brzeg

3. Meeting Minutes:

The minutes from the January annual meeting were read and approved as read.

4. Finances:

The beginning balance for January 2012 was \$8,604.52. With expenses of \$1,119.03 and receivables (assessments) of \$13,400.00 the end of the month balance was \$20,885.49. The treasurer report was approved by the Board. Several neighbors have yet to pay their 2012 assessments; reminder letters were sent to them February 15.

5. Committee Reports:

5a. ARC – Don Berg reported that the committee approved the SCE Lot 8 landscaping plan, and that a response is being prepared to address the latest wall development for SCE Lot 12.

5b. Landscape – Barbara Ballentine noted that landscaping things are pretty quiet right now, but that Green Street will be starting work again soon. She reminded us that we are billed monthly on an annual contract, so even though no apparent work may actually be conducted during the winter months we still pay the bill.

5c. Publicity – Victor Brzeg reported that a neighborhood garage sale may be organized for a weekend in May or June, with the Homeowners' Association perhaps paying for an ad in the Clamdigger. He also will contact the City to reserve the picnic shelter at Washington Park for the afternoon of Saturday, September 8. He also asked about the feasibility of (or

interest in) having a pig roast; he will research the idea more. Jackie Etsell noted that articles for the spring issue of the newsletter are now being accepted and really encouraged.

6. Old Business:

6a. Rock wall – Discussion ensued about the latest plan for the SCE Lot 12 rock wall and easement. A letter drafted by Don Berg, ARC chair, addressing some minor issues will be sent at this time (attached).

6b. Don Berg also asked about the map of the community and how can it be updated; Jackie Etsell pointed out that it is the last page of the roster, which is on the website and is current to January 15, 2012.

7. New Business:

7a. Elly Nielsen brought up an issue with people parking in front of the condominium mailboxes and the resulting safety concerns. She asked the Board to approve painting the curb yellow (from the boxes to the street). It is felt that would help alleviate the danger of cars and the “close calls” when cars are making the turn. Bill Whittemore will write a letter for Paul Allen to sign, as the Board supports the idea.

7b. Don Berg asked the Board to consider the timing of dues assessments and the annual meeting, and when dues actually become delinquent if paid late, and how that should determine voting rights at the annual meeting (i.e. the possibility of no vote if dues have not been paid on time). After a brief discussion as to the vagueness of the By-Laws about this, it was moved that further study be conducted before a decision is made.

7c. The next meeting is Thursday March 22, 2012 at 7:00 p.m. at the Anacortes Library.

8. The meeting was **adjourned** at 7:38 p.m.

Respectfully submitted,

Jackie Etsell
SCHOA Secretary/Treasurer