

# Sunset Cove Homeowners' Association

## Monthly Board of Directors Meeting

April 17, 2014

Meeting Room of the Anacortes

### MINUTES

Board attendees: Paul Allen, Barbara Ballentine, Victor Brzeg, Vickie Cooley, Jackie Etsell, and Stan Singer.

Members present: Susan Singer and Bill Whittemore.

#### 1. Call to Order and Welcome:

The meeting was called to order by Barbara Ballentine at 7:00 p.m.

#### 2. Meeting Minutes:

The minutes from the March meeting had been circulated electronically and approved as sent.

#### 3. Finances:

The beginning balance for March 2014 was \$28,140.27. With expenses of \$1,047.13 and receivables (assessments) of \$200.00 the end of the month balance was \$27,293.14. The savings account balance was \$5,701.54. The treasurer report was approved by the Board.

#### 4. Committee Reports:

4a. ARC – Vickie Cooley reported that there was nothing new for the committee, but there was a lot of building going on.

4b. Landscape – Paul Allen noted that:

- The irrigation back-flow valves will be tested on April 21; all homeowners were notified and 20 have signed up to take advantage of the price break. Homeowners will be billed individually.
- Many of the median's lavender plants have become woody and "non-productive" so replacement seems to be the best solution. It was moved, seconded, and approved to install \$200.00 worth of new plants.
- Paul will be meeting with Dave Olsen of Olsen Tree Service to look at the big trees in the medians, to determine what can/should be done with them. Finding out the life expectancy of the particular trees, as well as trimming or removing (and the cost for doing so) will also be topics to discuss.
- Mowing letters will be going out soon to the owners of vacant lots. Bill Whittemore noted that the Crest Condo Association recently sent GT Development an email regarding the overgrown vacant lots by the Gardens. No response to date.
- Also, the medians have been newly mulched, and they look great. Note: the \$2,940.00-plus-tax to have this done was approved with the general budget planning late last year.

4c. Publicity – Victor Brzeg reported that the date for the community garage sale will be Saturday, June 7, 8 a.m. until whenever; please let him know if you plan to participate. The annual picnic will be September 6. Jackie Etsell noted that the spring issue of the newsletter was sent out (March 28 by email); hard-copies are available tonight if anyone wants one.

#### 5. Old Business:

5a. No new suggestions have been received as part of the Suggestions Project since the last meeting. A note was put in the recent newsletter.

5b. The estimate for installing irrigation in the entry median of \$2,966.93 plus tax – which includes installing a meter, digging the trench, all parts (nozzles, heads, controller, and timer), and piping – was moved, seconded, and approved. Paul will follow up with the contractor.

5c. Vickie Cooley asked whether a sign in front of the condos and townhomes could be removed; she will follow up.

**6. New Business:**

Victor Brzeg brought up the idea to change the monthly Board meetings to quarterly. After some discussion regarding staying timely on both issues and spending, it was decided to leave them at monthly.

**7.** The **next meetings** are scheduled for Thursdays, May 15, June 12, and July 10, 2014, at 7:00 p.m. at the Anacortes Library.

**8.** The meeting was **adjourned** at 7:30 p.m.

Respectfully submitted,

Jackie Etsell  
SCHOA Secretary/Treasurer