

Sunset Cove Homeowners' Association  
Monthly Board of Directors Meeting  
April 16, 2013  
Meeting Room of the Anacortes Library

**MINUTES**

Board attendees: Paul Allen, Barbara Ballentine, Vickie Cooley, Jackie Etsell, and Jim Gray.

Board absent: Victor Brzeg

Members present: Bill Ballentine, Sherry Gray, Stan Singer, Susan Singer, Linda Telles, and Ron Telles.

**1. Call to Order and Welcome:**

The meeting was called to order by Paul Allen at 6:57 p.m.

**2. Meeting Minutes:**

The minutes from the March meeting had been circulated electronically and approved as sent.

**3. Finances:**

The beginning balance for March 2013 was \$25,171.82. With expenses of \$553.74 and receivables (assessments and ARC fee) of \$2,300.00 the end of the month balance was \$26,918.18. The savings account balance was \$3,300.24. The treasurer report was approved by the Board.

**4. Committee Reports:**

4a. ARC – Vickie Cooley reported that she has been notified from the owner of SCE Lot 18 that they are reviving their plans, and the committee should be receiving them soon. She has heard nothing regarding re-submitted landscape plans for SCE Lot 12.

Paul Allen noted that revised plans for SCE Lot 2 were reviewed by the committee, and approved contingent to some special considerations re: height. Meanwhile, a letter from some of the condo owners in the building directly east of the lot was received; *attached*.

4b. Landscape – Barbara Ballentine noted that there was a good turn-out for the community “back flow test day” held on Sunday, April 7, for homeowners’ who have irrigation systems. The lights at the entry to Sunset Cove are back on; and some trees in the median will be replaced soon as they have either died or become “woody” (sometimes both).

4c. Publicity – No report.

4d. Audit – Jim Gray will be calling a meeting soon to audit the financial books for 2012; Sherry Gray and Ron Telles offered to help.

**5. Old Business:**

There was no old business to discuss.

**6. New Business:**

There was no new business.

**7.** The next meetings are scheduled for Thursday May 16, 2013, Tuesday June 11, 2013, and Tuesday July 16, 2013 at 7:00 p.m. at the Anacortes Library.

**8.** The meeting was **adjourned** at 7:20 p.m.

Respectfully submitted,

Jackie Etsell  
SCHOA Secretary/Treasurer